BNO

SPRINTO

Implementation & Readiness Checklist

Helping Organizations Use Sprinto for Seamless GRC Automation

Developed by BNO CPA
The Only Audit Firm Exclusively Focused on All Major GRC Platforms

www.bnocpa.com

BNO
GRC Expertise

Why We Like SPRINTO

At **BNO CPA**, we understand the importance of simplifying compliance processes to ensure organizations are always audit-ready. One platform that has proven invaluable for businesses looking to streamline their **Governance**, **Risk**, **and Compliance (GRC)** management is Sprinto. Sprinto helps automate security controls, evidence collection, and continuous monitoring, making it easier to achieve and maintain certifications like **SOC 2**, **ISO 27001**, **HIPAA**, and others.

Here's why we love Sprinto:

01 **Automated Compliance Management:** Sprinto takes the complexity out of compliance by automating many manual processes involved in tracking security controls, policies, and audit evidence. This reduces the time & effort spent on compliance tasks.

02 **Easy Integration with Core Systems:** Sprinto integrates seamlessly with a wide range of cloud platforms (e.g., AWS, Google Cloud), productivity tools (e.g., Slack, Jira), HR systems (e.g., BambooHR) & security tools (e.g., Okta). This automation makes evidence collection effortless.

03 **Real-Time Dashboard:** Sprinto provides a real-time compliance dashboard that gives you a clear and concise view of your compliance status, identifying any gaps or risks. This visibility allows you to address issues proactively.

04 **Streamlined Audit Process:** By automating evidence collection and providing detailed reports, Sprinto streamlines the audit process. It reduces the need for manual preparation and ensures that you're always audit-ready.

05 **Scalable for Growing Businesses:** Whether you're a startup or a large enterprise, Sprinto is designed to scale with your business, supporting organizations of all sizes in managing compliance efficiently.

06 **Centralized Compliance Hub:** Sprinto centralizes all compliance activities, making it easier to manage multiple compliance certifications at once. It helps organizations ensure alignment across their internal teams and external auditors.

07 **Guided Implementation and Support:** Sprinto offers expert guidance and support throughout the implementation process, helping your organization configure the platform according to your unique needs and requirements.

For organizations looking to simplify compliance and reduce the risk of non-compliance, Sprinto is an excellent choice. It makes managing the complexities of multiple frameworks much easier, allowing you to focus on business growth while ensuring your organization is always audit-ready.

This checklist will guide your organization through the process of **boarding**, **integrating**, **and using Sprinto** to manage compliance and ensure readiness for audits.
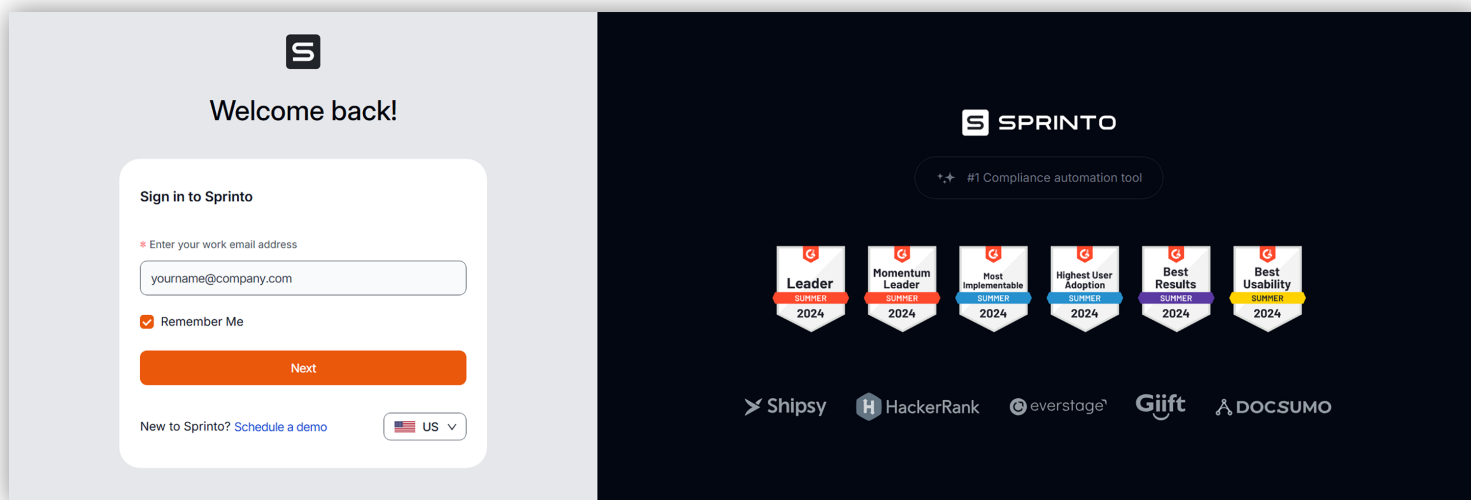
01 Pre-boarding Preparation:

Before you begin using Sprinto, make sure your organization is prepared for the onboarding process.

☐ **Identify Compliance Frameworks**
Determine which compliance frameworks you need to meet (e.g., SOC 2, ISO 27001, HIPAA). Understand the specific requirements for each framework and how they align with your organization's needs.

☐ **Conduct an Internal Compliance Assessment**
Perform an internal review of your existing policies, controls, and practices. Identify gaps and areas that need improvement before integrating with Sprinto.

☐ **Gather Necessary Documentation**
Collect existing compliance documentation such as security policies, risk management procedures, and audit reports. This will be essential during the setup process.

☐ **Assemble a Compliance Team**
Designate a compliance officer and key team members who will be responsible for managing the compliance process using Sprinto. Ensure they have the necessary expertise to oversee and implement the platform.

☐ **Review Systems for Integration**
List all systems, tools, and platforms that your organization uses (e.g., AWS, GitHub, HR systems, security tools) and determine which ones need to be integrated with Sprinto to automate compliance processes.

02 Sprinto Onboarding and Account Setup:

Once your organization is ready, the next step is to set up your Sprinto account and configure the platform.

☐ **Create Sprinto Account**
Sign up for a Sprinto account and ensure you have administrator access. This will allow you to configure the platform and manage users effectively.

☐ **Select Compliance Frameworks**
Choose the compliance frameworks your organization needs to comply with (SOC 2, ISO 27001, HIPAA, etc.). Sprinto will tailor the platform based on the frameworks you select.

☐ **Invite Team Members**
Add team members to your Sprinto account and assign appropriate roles based on their responsibilities. This ensures everyone has the right level of access.

☐ **Set Up Notifications and Alerts**
Configure notifications and alerts to ensure your team is alerted about any gaps in compliance, upcoming deadlines, or required actions to stay compliant.

Welcome back!

Sign in to Sprinto

✱ Enter your work email address

yourname@company.com

☑ Remember Me

Next

New to Sprinto? Schedule a demo   US ∨

S SPRINTO

✦ #1 Compliance automation tool

Leader	Momentum Leader	Most Implementable	Highest User Adoption	Best Results	Best Usability
SUMMER 2024	SUMMER 2024	SUMMER 2024	SUMMER 2024	SUMMER 2024	SUMMER 2024

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03 Sprinto Integration Setup:

Integrating your existing systems with Sprinto is key to automating evidence collection and compliance monitoring.

☐ **Integrate Cloud Platforms**
Link your cloud environments (e.g., AWS, GCP) to Sprinto to enable automatic tracking of security controls & configurations. This ensures that your cloud infrastructure meets compliance requirements.

☐ **Connect HR and Identity Management Systems**
Integrate your HR systems (e.g., BambooHR, Workday) and identity management tools (e.g., Okta) with Sprinto to automate access control tracking and employee lifecycle management.

☐ **Integrate Security and IT Systems**
Connect tools like GitHub, Slack, Jira, and other security platforms to automate monitoring of security events and access control.

☐ **Verify Integration Accuracy**
After integrating, test each connection to ensure data flows correctly between your systems and Sprinto. Make sure that logs, access records, and configuration details are being captured accurately.

☐ **Automate Evidence Collection**
Set up Sprinto to automatically collect evidence for various compliance controls based on your system integrations. This will help you stay audit-ready at all times.
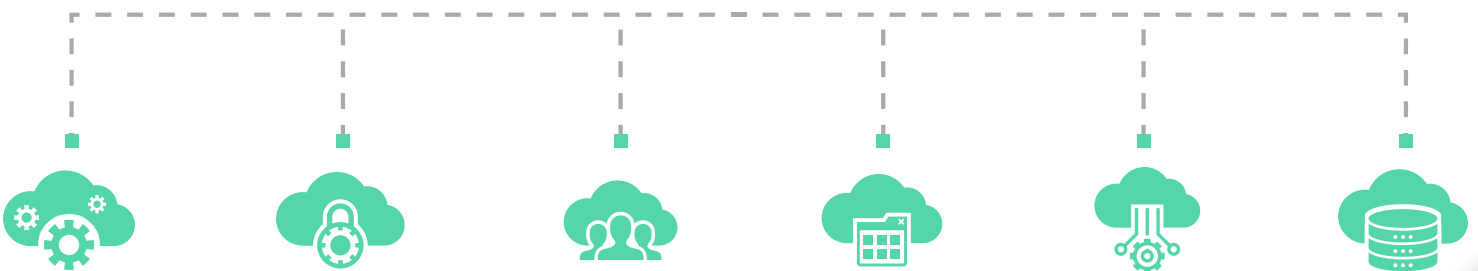
04 Control Framework and Policy Setup:

With your integrations in place, it's time to configure your compliance controls and policies in Sprinto.

☐ **Map Existing Controls to Sprinto Frameworks**
Use Sprinto's pre-built control sets to align your existing compliance controls with the platform. Customize controls to fit the specific needs of your organization.

☐ **Upload Policies and Procedures**
Upload your organization's internal policies (e.g., information security policies, incident response plans) into Sprinto so that they can be tracked and monitored.

☐ **Assign Control Owners**
Designate individuals or teams who will be responsible for maintaining specific compliance controls. Ensure that each control has a clear owner.

☐ **Configure Continuous Monitoring**
Set up continuous monitoring for key security controls in Sprinto. This ensures ongoing compliance and provides real-time visibility into your security posture.

05   Ongoing Use and Compliance Management:

After onboarding and integration, it's important to continue using Sprinto for ongoing compliance management.

☐ **Review Compliance Dashboard Regularly**
Use Sprinto's real-time dashboard to monitor your compliance status & ensure there are no gaps. The dashboard provides a detailed view of your organization's progress toward meeting compliance requirements.

☐ **Address Alerts and Findings**
Sprinto will notify you of any issues or gaps in your compliance program. Be sure to respond to these alerts quickly to avoid non-compliance.

☐ **Conduct Internal Audits**
Perform regular internal audits using Sprinto's built-in audit tools. This will help you stay ahead of any potential issues and ensure continuous compliance.

☐ **Update Evidence and Policies**
As your organization evolves, update your evidence and policies in Sprinto to reflect any changes in your processes, tools, or systems. Keeping this information up to date is crucial for compliance.

☐ **Prepare for External Audits**
When it's time for an external audit, Sprinto will have collected most of the necessary evidence. Provide your auditors with access to Sprinto's audit-ready documentation to streamline the process.

☐ **Stay Updated on New Features**
Sprinto is continuously improving its platform. Stay informed about new features and updates that can further simplify and enhance your compliance processes.

Sprinto is a powerful tool that simplifies the process of maintaining compliance and preparing for audits. With its automation, integrations, and real-time monitoring, Sprinto allows organizations to stay on top of their compliance efforts with ease. By following this checklist, your organization will be well on its way to successfully implementing and utilizing Sprinto for all your GRC needs.

At **BNO CPA**, we specialize in helping organizations integrate and optimize their use of platforms like Sprinto to achieve compliance excellence. If you're ready to take your compliance efforts to the next level, **contact BNO CPA today** to schedule a consultation and get started with Sprinto.

Ready to Simplify your Compliance Efforts with SPRINTO?

Contact BNO CPA today at info@bnocpa.com to schedule a consultation and get started on your SPRINTO integration journey.