



BNO

GRC Expertise

ThoropassTM Implementation & Readiness Checklist

Helping Organizations Use Thoropass
for Seamless GRC Automation

Developed by BNO CPA

The Only Audit Firm Exclusively
Focused on All Major GRC Platforms

www.bnocpa.com

Why We Like THOROPASS

At **BNO CPA**, we understand the importance of reducing complexity in compliance management. One platform that simplifies and accelerates the journey to compliance is **Thoropass**. Thoropass is an **automated platform** that streamlines **Governance, Risk & Compliance (GRC)** processes, allowing businesses to achieve certifications like **SOC 2, ISO 27001, HIPAA** & others more efficiently.

Here's why we love Thoropass:

01

Automated Evidence Collection: Thoropass automates the process of collecting evidence for audits, reducing the amount of time and effort needed to prepare for audits. It gathers data across your systems in real-time, ensuring you're always audit-ready.

02

Continuous Compliance Monitoring: With Thoropass, your organization can continuously monitor its compliance posture. The platform provides real-time visibility into any compliance gaps and tracks progress toward meeting key standards.

03

Seamless Integrations: Thoropass integrates easily with cloud platforms like **AWS, Azure**, and **Google Cloud**, as well as HR systems, project management tools, and security platforms. These integrations help automate evidence collection & compliance tracking.

04

Intuitive Compliance Dashboard: The dashboard is designed to give your team a quick overview of your organization's compliance status. It simplifies tracking the completion of necessary security controls & processes, helping you stay on top of your compliance obligations.

05

Scalability: Whether you're a startup or a large enterprise, Thoropass is flexible and scalable, adapting to your needs as your organization grows and as new compliance requirements emerge.

06

Audit Preparation Made Easy: Thoropass simplifies the audit preparation process by providing all evidence required for audits in an easily accessible format. It reduces the stress & workload associated with audit preparation & ensures your organization is always audit-ready.

07

Expert Guidance and Support: Thoropass offers strong customer support, including implementation assistance and expert guidance throughout your compliance journey. This helps ensure your organization is set up for success from the start.

For businesses looking for a solution that reduces the manual effort involved in achieving and maintaining compliance, Thoropass is an excellent choice. It helps you automate the processes, integrate systems, and stay compliant with less effort.

This checklist will guide your organization through the process of **boarding, integrating, and using Thoropass** for compliance and ensuring readiness for audits.

01 Pre-boarding Preparation:

Before using Thoropass, ensure your organization is fully prepared for the onboarding process.

- ☐ **Identify Compliance Frameworks**
Determine the compliance frameworks your organization needs to adhere to (e.g., SOC 2, ISO 27001, HIPAA, GDPR, etc.). Understand the specific requirements of these frameworks.
- ☐ **Conduct an Internal Compliance Assessment**
Review your existing policies, controls, and systems. Identify any gaps or areas where improvements are needed before integrating with Thoropass.
- ☐ **Gather Necessary Documentation**
Collect relevant internal documents, such as policies (e.g., information security policy, incident response plans), previous audit reports, and evidence of controls already in place. This documentation will be required for the setup process.
- ☐ **Assign Compliance Team Members**
Identify the team members who will be responsible for managing the compliance process within Thoropass. This team will handle implementation, ongoing monitoring, and audit preparation.
- ☐ **Review Systems for Integration**
Identify the systems, tools, and platforms (e.g., AWS, GitHub, HR systems, security platforms) that need to be integrated with Thoropass to automate evidence collection and monitoring.

02 Thoropass Onboarding and Account Setup:

Once your organization is prepared, it's time to set up your Thoropass account and begin configuration.

☐ Create Thoropass Account

Sign up for a Thoropass account and assign appropriate admin roles to users. Ensure the necessary compliance team members have the access they need to configure the platform.

☐ Select Compliance Frameworks

Select the relevant compliance frameworks you are working toward (e.g., **SOC 2**, **ISO 27001**, **HIPAA**). Thoropass will tailor the platform based on your selected frameworks.

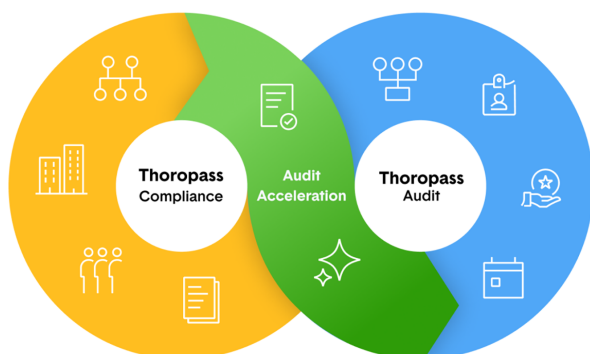
☐ Invite Team Members

Add your internal team to Thoropass and assign roles with appropriate permissions based on their responsibilities within the compliance process.

☐ Set Up Notifications and Alerts

Configure notifications to alert team members of any compliance gaps, upcoming deadlines, or required actions. This ensures your team can address issues proactively.

The connected audit + compliance automation platform



Thoropass™

Log in

Email Address*

Continue

03 Thoropass Integration Setup:

Integrating your systems with Thoropass is a critical step in automating evidence collection and compliance monitoring.

☐ **Integrate Cloud Services**

Link your cloud environments (e.g., AWS, Google Cloud, Azure) to Thoropass. This allows the platform to automatically pull configuration data & track security controls for your cloud infrastructure.

☐ **Connect HR and Access Management Systems**

Integrate your HR tools (e.g., BambooHR, Workday) and identity management systems (e.g., Okta) to enable automated tracking of user access and employee lifecycle management.

☐ **Integrate Security and Monitoring Tools**

Link your security platforms, such as firewalls, intrusion detection systems (IDS), and monitoring tools (e.g., Splunk, Datadog), to automate the collection of security-related evidence.

☐ **Verify Data Integration Accuracy**

After integrations are set up, verify that all data flows correctly between your systems & Thoropass. Ensure logs, user data, access events, and other critical information are being captured accurately.

☐ **Automate Evidence Collection**

Set up Thoropass to automatically collect evidence related to security controls, policies, and processes. This will help ensure you're always prepared for audits and that evidence is up-to-date.



04 Control Framework and Policy Setup:

Once your integrations are complete, it's time to configure your compliance controls and policies in Thoropass.

☐ **Map Existing Controls to Thoropass Frameworks**

Use the pre-configured controls in Thoropass to align with your organization's existing security controls. Customize these controls as needed to match your internal policies.

☐ **Upload Policies and Procedures**

Upload your organization's key policies (e.g., information security, incident response, data protection) to Thoropass so they can be tracked and linked to the appropriate controls.

☐ **Assign Control Owners**

Designate owners for each compliance control and policy. Assign individuals or teams responsible for maintaining compliance in specific areas and ensure they are aware of their responsibilities.

☐ **Set Up Continuous Control Monitoring**

Configure Thoropass to continuously monitor your compliance controls, ensuring real-time visibility into their status. This allows you to address issues proactively and reduce risk.



05 Ongoing Use and Compliance Management:

After onboarding and integration, it's important to continue managing compliance using Thoropass for ongoing monitoring and audit readiness.

- ☐ **Monitor Compliance Dashboard**
Regularly check the compliance dashboard to monitor the status of your controls, track progress, and identify any gaps. Thoropass provides a real-time view of your compliance posture.
- ☐ **Address Alerts and Findings**
Thoropass will alert you to any gaps or risks that may arise in your compliance program. Respond to these findings quickly to avoid any non-compliance issues.
- ☐ **Conduct Internal Audits**
Use Thoropass's tools to conduct regular internal audits. These reviews help identify areas for improvement and keep your compliance program on track.
- ☐ **Update Evidence and Documentation**
As your organization evolves, be sure to update your evidence, controls & documentation in Thoropass. This ensures that all new policies or systems are accounted for in your compliance management.
- ☐ **Prepare for External Audits**
When an external audit is required, Thoropass will have already collected much of the necessary evidence. Provide your auditors with easy access to this data to simplify the audit process.
- ☐ **Stay Up-to-Date with New Features**
Thoropass regularly releases new features and updates to improve its platform. Make sure to stay informed about these updates and leverage them to further streamline your compliance efforts.

Thoropass is an excellent tool for simplifying and automating the compliance process. Its robust features—such as automated evidence collection, real-time monitoring, seamless integrations, and a user-friendly dashboard—ensure that organizations can maintain continuous compliance with ease. By following this checklist, your organization will be well-positioned to integrate Thoropass and achieve audit readiness for key compliance frameworks.

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Contact BNO Today to Get Started

At **BNO CPA**, we specialize in helping organizations leverage platforms like Thoropass to manage and optimize their compliance processes. Whether you're beginning your compliance journey or looking to improve your current program, BNO CPA is here to help. Contact **BNO CPA** today to learn more about how we can support your organization in leveraging Thoropass for effective GRC management and compliance automation.

Ready to Simplify your Compliance Efforts with THOROPASS?

Contact BNO CPA today at info@bnocpa.com to schedule a consultation and get started on your THOROPASS integration journey.



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