BNO

secureframe
Implementation
& Readiness Checklist

Helping Organizations Use Secureframe
for Seamless GRC Automation

Developed by BNO CPA
The Only Audit Firm Exclusively
Focused on All Major GRC Platforms

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BNO
GRC Expertise

Why We Like SECUREFRAME

At BNO CPA, we believe that effective **Governance, Risk & Compliance (GRC)** management is essential for any organization aiming for operational excellence. One tool we highly recommend is **Secureframe**—an automated platform that simplifies and accelerates compliance with standards like **SOC 2**, **ISO 27001**, **HIPAA**, and others.

Here's Why we Think Secureframe is a Great Choice for your Organization:

01 **All-in-One Compliance Platform:** Secureframe provides a comprehensive solution for managing multiple frameworks like **SOC 2, ISO 27001, HIPAA** & **GDPR** all in one place. This centralization streamlines your compliance efforts, saving you time & resources.

02 **Automation of Key Compliance Processes:** Secureframe automates much of the evidence collection process, continuously monitors systems, and keeps track of your organization's progress toward meeting compliance standards, reducing manual effort.

03 **Seamless Integrations:** Secureframe integrates effortlessly with leading cloud platforms, security tools, HR systems, and more, making it easy to gather necessary compliance evidence and automate reporting.

04 **Real-Time Compliance Visibility:** With Secureframe's intuitive dashboard, your organization gains real-time visibility into your compliance status, tracking gaps, risks, and progress. This enables quick decision-making & timely corrective actions.

05 **Scalable for Growing Businesses:** Whether you're a small startup or a large enterprise, Secureframe scales with your business, ensuring your compliance program remains aligned with industry best practices as you grow.

06 **Efficient Audit Process:** Secureframe's automated evidence collection and audit management features ensure you're always audit-ready, significantly reducing the time and effort required for audits.

07 **Expert Support:** Secureframe offers excellent support resources, including onboarding assistance, best practice guidance, and dedicated customer success teams to help you navigate your compliance journey with confidence.

With Secureframe, organizations can automate their compliance processes, simplify audits, and ensure a continuous compliance posture. Whether you're preparing for your first audit or managing ongoing compliance, Secureframe enables a proactive and efficient approach to GRC.

This checklist guides your organization through the process of boarding, integrating, and using Secureframe to ensure that you're fully prepared for compliance and audit readiness.

01 Pre-boarding Preparation:

The first step is to ensure your organization is ready for a smooth Secureframe onboarding process.

☐ **Identify Compliance Objectives**
Determine which compliance frameworks are relevant to your organization (SOC 2, ISO 27001, HIPAA, etc.). Understand the specific requirements of these frameworks and how they align with your business goals.

☐ **Conduct an Internal Compliance Assessment**
Review your current compliance posture & identify gaps in policies, procedures, or systems. Conduct an internal audit to assess what controls are already in place & where improvements are needed.

☐ **Gather Required Documentation**
Collect existing policies (e.g., information security policies, incident response plans, risk assessments) and audit reports. You'll need this documentation to upload into Secureframe.

☐ **Assemble a Compliance Team**
Identify the internal team members who will be responsible for managing & overseeing compliance efforts. This team will help guide the implementation and ongoing use of Secureframe.

☐ **Plan Tool Integrations**
List all systems and tools (e.g., AWS, GitHub, Slack, HR systems) that need to integrate with Secureframe to automate evidence collection and track compliance.

02 Secureframe Onboarding and Account Setup:

Once your organization is ready, create your Secureframe account & set up your environment.

☐ **Create Secureframe Account**
Set up your organization's Secureframe account and ensure you have the necessary administrator privileges to configure settings and access all features.

☐ **Select Compliance Frameworks**
Choose the compliance frameworks your organization needs to pursue (SOC 2, ISO 27001, HIPAA, etc.). Secureframe will use this information to configure the platform for your specific needs.

☐ **Invite Team Members**
Add key team members involved in compliance management to your Secureframe account. Assign appropriate roles and permissions based on their responsibilities.

☐ **Set Up Notifications and Alerts**
Configure notifications and alerts to ensure you are promptly informed of any compliance gaps or required actions. This helps keep your team proactive in addressing issues.
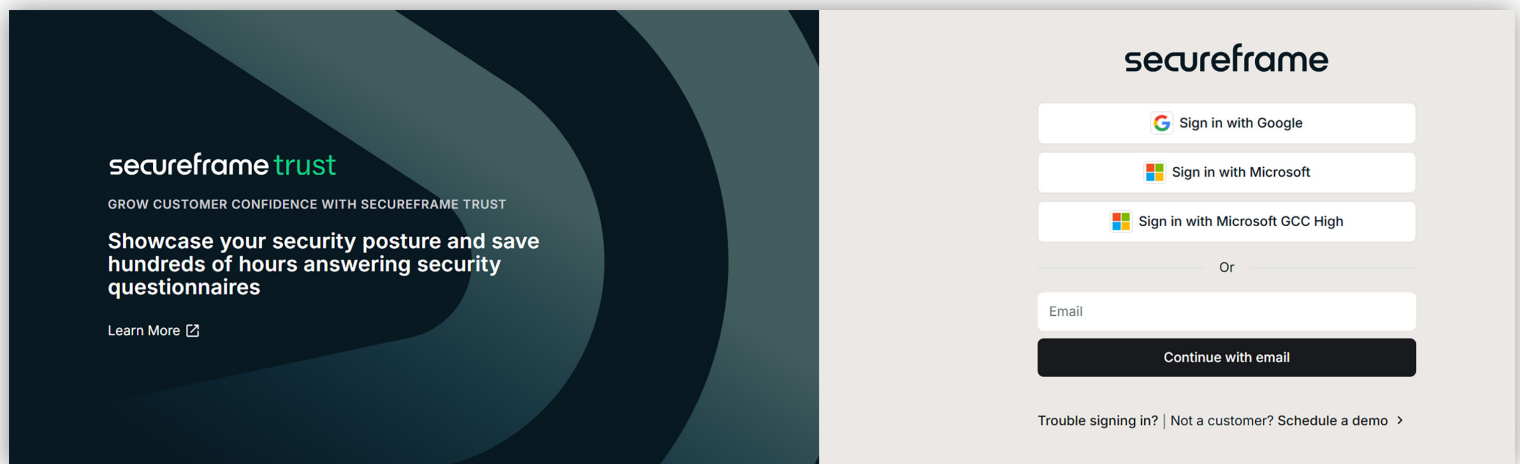
03 Secureframe Integration Setup:

Integrating your existing systems with Secureframe is essential for automating evidence collection and monitoring compliance.

☐ **Integrate Cloud Providers**
Link your cloud service providers (e.g., AWS, Google Cloud, Azure) to Secureframe. This will enable the platform to automatically pull data, track configurations, and monitor security controls.

☐ **Connect Security and IT Systems**
Integrate tools like Okta, GitHub, Slack, and others to automate evidence collection for security-related activities and access controls.

☐ **Link HR and Access Management Systems**
Connect your HR system (e.g., BambooHR, Workday) and identity management systems (e.g., Okta) to Secureframe for real-time tracking of employee access and lifecycle management.

☐ **Test Integration Accuracy**
Ensure that all integrations are functioning correctly by verifying that data flows seamlessly between your systems and Secureframe. Check that logs, user access data & security logs are being properly captured.

☐ **Automate Evidence Collection**
Set up Secureframe to automatically collect evidence for various compliance controls. This will minimize manual efforts and ensure that evidence is always up to date and audit-ready.

04 Control Framework and Policy Setup:

Now that your integrations are in place, it's time to configure your controls and policies in Secureframe.

☐ **Map Existing Controls to Secureframe**
Use Secureframe's pre-built control sets to map your organization's existing compliance controls to the platform. Customize them as needed to ensure they align with the specific frameworks you're pursuing.

☐ **Upload Policies and Procedures**
Upload your internal security policies, incident response plans, and other key documentation to Secureframe. This will serve as a reference for compliance controls & help automate policy enforcement.

☐ **Assign Control Owners**
Designate ownership for each control and policy. Assign responsibilities to specific team members who will monitor and maintain each compliance area.

☐ **Set Up Continuous Control Monitoring**
Configure Secureframe to continuously monitor your security controls, ensuring ongoing compliance. This will also allow you to track any deviations or gaps in real-time.

05 Ongoing Use and Compliance Management:

Once Secureframe is set up and your systems are integrated, it's important to maintain continuous compliance.

☐ **Monitor Real-Time Compliance Dashboard**
Regularly review the compliance dashboard within Secureframe to monitor the status of your compliance efforts. The dashboard provides a clear view of control performance and any gaps that need to be addressed.

☐ **Respond to Alerts and Findings**
Address any alerts or findings from Secureframe that indicate gaps in compliance. Promptly remediate issues to avoid non-compliance and ensure continuous readiness for audits.

☐ **Perform Internal Compliance Audits**
Use Secureframe's built-in tools to perform internal compliance reviews and audits. This will help identify areas for improvement and track your progress over time.

☐ **Prepare for External Audits**
Secureframe automatically collects evidence, which means you're always audit-ready. During external audits, provide auditors with access to the evidence stored in Secureframe for a streamlined audit process.

☐ **Stay Up-to-Date with Secureframe Features**
Secureframe regularly updates its platform with new features and integrations. Make sure to stay informed about these updates and use new functionalities to improve your compliance workflows.

With Secureframe, achieving and maintaining compliance has never been easier. The platform automates many compliance processes, offers robust integrations, and provides real-time visibility into your organization's compliance posture. By following this checklist, your organization can ensure a seamless implementation, integration, and ongoing management of compliance across multiple frameworks.

At **BNO CPA**, we specialize in helping organizations like yours leverage Secureframe and other GRC platforms to streamline compliance and ensure audit readiness. Whether you're starting from scratch or looking to optimize your existing compliance program, **BNO CPA** is here to support your efforts.

Ready to Simplify your Compliance Efforts with Secureframe?

Contact BNO CPA today at info@bnocpa.com to schedule a consultation and get started on your SECUREFRAME integration journey.